

- Your valid passport. Please note: Your passport must be valid for at least three months after your return from Germany.
- One print-out of your duly filled and signed application form which must to be downloaded **here** .
- Two biometrical passport photos, with one glued to the application form. The second photo will be returned to you.
- Visa fee 80 Euro, payable in PHP (40 Euro for applicants from 6-12 years; no fees for applicants under 6 years and for spouses or minor children of German or EU nationals)
- Invitation letter
- Proof of the financial coverage of the cost of your stay: Your original bank certificate and bank statements for the last six months or your host's formal obligation according to §§ 66-68 AufenthG by the local immigration authority = (“Ausländerbehörde”)
- Evidence of your rootedness in the Philippines: Work contract and bank account statements showing the transfer of your last six monthly salaries (if you are employed), proof of your registration and commercial activity of your company as well as income tax returns and bank account statements for the last six months (if you are self-employed) or school certificate / proof of enrollment (if you are a pupil or student). Please submit the original land title, if you own a property. If you are married and / or have minor children: Please submit PSA marriage / birth certificates.
- Travel History: If you already travelled to a Schengen country, please submit a copy of your Schengen visas
- If you are a first time traveler to Germany, please submit an informal declaration explaining your willingness to return to the Philippines before the expiration of your visa: What exactly will be an incentive for you to return to the Philippines and can you submit proofs for these circumstances?
- Proof of your travel health insurance. For a list of companies which meet the minimum requirements, please see here: **Recommended List of Insurance Companies**. If you choose a travel   
 **PDF / 110 KB**   
 insurance from a different company, the insurance documents must show that all the listed requirements are met.

### **Additional documents for children (minors):**

- Personal appearance of the parent(s) having the legal custody, with their passports or identity cards. If a parent with legal custody lives abroad and cannot appear at the Embassy: Written declaration of

consent from that parent, with an authentication of his signature by the German Embassy competent for his residence or by a local German authority.

- If the child's parents were married and one parent is deceased: PSA death certificate
- If the child's parents were married and if one parent has the sole custody: Divorce or Annulment court order stating the court's decision concerning the legal custody
- PSA birth certificate of the child

**Please note:**

Birth certificates must be issued on security paper (SECPA) by the Philippine Statistics Authority. Please visit either **PSA Helpline** or **PSA Serbilis** for further information. The birth certificate does not need to be authenticated by the Philippine Department of Foreign Affairs.

Foreign documents which were neither issued in the Philippines nor in Germany must be legalized or have an apostille.

Documents which are not in German or English language need to be translated by a recognized translator. For details, please see **here**

Please note that the Embassy can request further documents.

If a child (minor) is travelling without the parent(s) having the legal custody, a travel permit may be necessary. Please contact the Philippine Department of Social Welfare and Development (DSWD) after you receive the visa.

After receiving the visa, please inform yourself regarding possible exit requirements on the part of Philippine authorities and bear in mind that the Embassy can offer neither advice nor support in this matter.